

Colo Vale Public School P&C Association

Minutes of Ordinary Meeting: Monday March 6th 2017

Meeting Opened: 7:35Pm

Chair: Colin Rudd

Attendance: Cheryl Sharp, Jo-Ann Leishman, Gretchen Schouten, Shane Tickner, Tanya Tickner, Colin Rudd, Mia Macmurray, Connor Macmurray, Tammy Rixon, Maureen Pietrucha, Linda Pincham, Kristy Sorouni, Lesley Tarabay, Tracey Stolzenhein, Jane Wiltshire, Grace Romeo, Liz Lawfull, Janelle Burns, Catherine James, Jenny Quist.

Apologies: Cindy Gualtieri, Traey Rudd

Minutes of previous meeting:

Motion: Minutes of previous meeting be accepted as a true and accurate record

Moved: Tanya Tickner Second: Cheryl Sharp **Carried**

Business arising:

- Colin has approached Bunnings Warehouse Mittagong about our options for the purchase of a BBQ for school use, He is hopeful of being able to purchase one from school funds and have one donated by Bunnings. Cheryl will forward official school letterhead to Colin for formal request. Bunnings will be acknowledged when BBQ is used.
- Mrs Leishman has completed an update of School Bag app, payments option and school calendar has been linked. App has been arranged in year order as class order is too difficult. You can select which years you want to receive so that you don't have to get all alerts.
- Email addresses will be added to receive newsletters, may be able to opt out of paper copies.
- A member of P&C can update the Colo Vale Public School website for P&C matters ie minutes and upcoming events, after approval from Jenny.
- P&C can produce Newsletter to be sent out in conjunction with School newsletter
- P&C to be photographed, so people can put a face to a name within the school
- Facebook: The schools page is a post only page, Staff are too busy to monitor all day, for any issues please make an appointment to discuss or send an email to school. Student names cannot be used on facebook page as it is against Department policy.
- Colo Vale Parents page is separate from the school and has been constructive so far, would like to add some controls, such as more admins and guidelines. Colin, Jenny and Catherine to discuss.
- Fundraising brochures passed on to Catherine

Correspondence:

IN:

OUT:

Presidents Report: Colin wishes to thank out going P&C members and welcome new committee, looking forward to a great year

Principal's Report: See Attached

1. New and exciting
2. Mrs Donaldson's resignation, Mrs Donaldson has advised of her retirement, last day 7th April 2017, long service for term 2. She is looking forward to helping students with transition. Ann well respected member of the profession and will be greatly missed. Farewell gift to be organised \$50 limit, please email Jane with ideas or suggestions for gift. Tammy will organise flowers.
3. Mrs Provino ill expected back 20th March in shared role with Mrs Pudsey. Ms Smith also ill and expected back next week. Replacements are doing a great job, please reassure children.

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4. Tell Them From Me Survey, can opt out, notes sent home, otherwise students will complete online, at school with assistance where required.
5. Early Action For Success, working on supporting achievement for k-2, recruitment is underway for an instructional leader 3 days per week, working in early numeracy and literacy. Program is already in place for stages 2-3
6. Parent teacher meetings later this term, goal setting meeting.
7. School Bag App, option not to receive paper notes is being explored.
8. Report attached (not entirely accurate as of today) schools running expenses are significant.

Treasurer's Report:

Balance of funds held by Colo Vale Public School P&C Association and sub-committees as at 06/03/2017

P&C Association	2954.45
Canteen	6953.87 (-304.1 workers comp to be paid)
Uniform Shop	1314.96
TOTAL	11223.28

- New signatory's need to be organised for all accounts, Cheryl to organise
- Colin to be on all accounts, Connor (treasurer) to be added ,and Jenny suggested keeping Cheryl on accounts
- Kristy Sorouni,(vice President) to be added
- Canteen Account- Tanya Tickner
- Fundraising account Catherine James
- Uniform account Gretchen Southen

Canteen Report:

- LMBR has been paid
- Still some problems with payments of bills, option of Sarah or Tanya paying bill is still under investigation, The butcher is still a particular problem, receipts are small and fade quickly, we will enquire about an account. In the meantime a photocopy or photograph is being taken and emailed through to Cheryl for payment.
- Connor and Cheryl to meet with Tanya and Sarah to discuss payment of accounts and try to streamline the process
- Having Yr. 6 Volunteers for breakfast shift could be beneficial for canteen and the students, mornings are busy and many volunteers can't start until 9am. Mittagong Public School currently use student volunteers and it works well. Jenny Quist will contact Mittagong and see how it works and check Department requirements. Will be discussed further at net meeting
- Drop off box for lunch orders to be trialled for Yrs 1-6 until the end of term to ease the morning rush, kindy procedure will remain the same.
- Sarah has withdrawn request for extra hour.
- Request for Sarah to have a key to access the canteen, during the school terms only, sometimes deliveries scheduled to arrive before the school is open. Jenny Quist to investigate the legalities.

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Fundraising Report:

- Fundraising meetings have been productive, planning for the year is underway.
- Term 1 is silver coin drive.
- Mother's day stall in term 2, this year we are trying to keep it local with items supplied on consignment from the school community, as well as some of the more traditional items, fundraising committee allocated \$1000 of school funds to purchase gifts
- Term 2 or 3 pie drive
- Term 3 Father's day stall
- Term 4 Colour run
- Also trying to have a trivia night- adults only

Uniform Report: No report submitted

- Yearly % price review is due

Eco Garden Report:

- Gardens are very overgrown are being stripped, soil is depleted
- Hopefully new soil soon, planting to get underway
- Parent help has been good and much appreciated
- Hopefully students can be involved in the next 2 weeks
- Would like to provide fresh produce to canteen
- Applying for grants is problematic, Connor has some other leads and will pass on to Tammy
- Eco garden to pot succulents to sell at mother's day stall, \$5-8 per pot
- Equipment is sufficient for the moment, plant donations gratefully accepted

General Business:

- Please forward any issues you want raised at meetings to Colin, to be added to the agenda
- School bus, parents need to know that students are taking risks on the bus
- Students need to be reminded of the Code of Conduct for Busses
- Jenni to discuss with Berrima Buslines
- Will look into Bus safety Programs available
- Alternating monthly morning and evening meetings to keep going for now and be reassessed if numbers dwindle.

Meeting Closed: 9:05pm

Next Meeting: Monday 3rd April 9am

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